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From: CN=Kelly Collins/OU=CI/O=USEPA/C=US
Sent: Mon 6/4/2012 9:07:29 PM
Subject: 6/4 Follow-up

Alex called and you are off the hook for the Invitation from Administrator for Keynote Presentation on Membranes for next week June 11 - 13 in New Orleans.

Edison - I sent Tom and Alice a note.

Don't forget to call Dave this evening - he wants to discuss HF, Pavillion, GWERD ADD, etc. and needs an hour

Administrator HF pre-brief rescheduled for TH @ 3pm

FYI Note from Robyn: Just heard from some colleagues in DC that Zhishi Gho is on the agenda for the PCB National Meeting this week in DC. This will happen in advance of the Administrator Briefing. I don't know more than that, and don't know if you need to find out more than that.

OSTP Bio Documents: Scheduled w/ Bob P @ 12:45 on June 14 (after you return from SES briefing in DC)

Below is the message from Robyn with her thoughts on your message during the All Hands. Annette and I will add suggestions tomorrow and send to you.

All Hands – Director's Message
 June 6, 2012

Status of NRMRL

Overview introduction of what has been happening lately, where your focus as the Director has been, items/lessons learned since becoming the director.

1. Expectations of staff
 - o Role of Federal Research and Support Staff
 - § sharing information
 - § following instructions of those appointed above you
 - § working together to achieve a bigger/better outcome
2. RAP Process
 - o ALDs work on Research Management System
 - o Product outcomes and impact on and for ORD
3. High profile projects and the importance of our Science
 - o Hydraulic Fracturing
 - o PCBs
 - o Green Infrastructure
 - o Chinese Visit - MOUs